

MWSD Board Meeting Minutes
August 2, 2022

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00 pm.
 - b. Directors Sebastian, Swanson, Wade, McKenzie and Carter were in attendance. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the July 19, 2022 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$34,143.67. Director Wade moved for approval of the payables. Director Carter seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None.
- 5) Manager's report.
 - a. Manager Warinner presented the June District Report.
 - b. Forty five accounts had the meter readings blocked by foliage, so they were manually read and calculated for the July billing.
 - c. Attached is a CDPHE Notice regarding a revision to the Monitoring Schedule since the Sanitary Survey was completed. The commercial business' have increased the amount of people who are served by MWSD water, so it caused a population change which in turn increased the monthly Bacti sample to be done from once monthly to twice.
 - d. The staff have reviewed the job descriptions, the employee letter, and personnel manual comparison sheet, and request a meeting with a board member for clarification on some of the subjects. The district tour with the Board would assist with a clearer understanding of the many tasks that must be completed in the field.
 - e. The wildfire assessment was conducted at the WWTP, Office and WTP on August 2, 2022.
- 6) Board Actions.
 - a. None.
- 7) Other business.
 - a. Director McKenzie is working on dates for the district tour.
 - b. Director McKenzie is also working on the budget and location for an employee appreciation party.
 - c. Director Sebastian discussed PERA withholding documentation.
- 8) Documents signed.
 - a. July 19, 2022 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization Forms.
- 9) Director Swanson moved to adjourn. Director Sebastian seconded and the meeting was adjourned at 9:16 pm.


Andy Carter, Secretary