

MWSD Board Meeting Minutes
August 16, 2022

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:02 pm.
 - b. Directors Sebastian, Wade, Swanson, McKenzie and Carter were in attendance. Manager Warinner and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the August 2, 2022 meeting minutes. Director Sebastian seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$25,092.47. Director Wade moved for approval of the payables. Director McKenzie seconded, and the payables were approved.
- 4) Scheduled Guests.
 - a. None
- 5) Manager's report.
 - a. Manager Warinner presented the July District Report.
 - b. Director Sebastian met with the staff on August 12, 2022 to discuss clarifications on the changes to the Personnel Manual.
 - c. Decreased sampling for Gross Alpha and Combined Radium at 2 well locations and Tank #2 have been approved by CDPHE; sampling dropped from every three years to every 6 years.
 - d. The EIAF Grant application was emailed to the Board for review before submittal on September 1, 2022.
 - e. An On-Call Procedure form is attached for review.
- 6) Attorney's report.
 - a. Attorney Erb joined in on the EIAF Grant Funds virtual meeting on 8/17/2022.
- 7) Board Actions.
 - a. Pending final review by the Board, Director Sebastian moved to approve the submittal of the EIAF Grant Application during the meeting with DOLA on August 17, 2022. Director Carter seconded, and the motion passed.
 - b. Director Swanson moved to start an Executive Session at 8:01pm. Director Wade seconded and the motion passed.
 - c. Director Swanson moved to end the Executive Session at 10:47pm. Director McKenzie seconded and the motion passed.
 - d. Director Swanson moved to accept the ON-CALL Procedure with revisions that were discussed during the meeting. Director McKenzie seconded and the motion passed.
- 8) Other business.
 - a. District tour date and time, tentatively Sep 24th, 10:00 am to 2:00 pm. Time and date confirmed with ORC Chambers who will conduct the tour.
 - b. Appreciation plans were discussed, Director McKenzie is gathering more information and will provide at the next meeting.
- 9) Executive session.
 - a. Call to order at 8:01 pm.
 - b. Session ended at 10:47 pm.
 - c. Session was conducted to discuss employee evaluations and was recorded by Attorney Erb.
- 10) Documents signed.
 - a. August 2, 2022 meeting minutes.
 - b. Checks.

- c. AP Authorization Form.
- d. Payroll Authorization Forms.
- e. Mountain Mutual Proxy Form.
- f. On-Call Procedure form.

11) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 10:48 pm.

A handwritten signature in blue ink, appearing to read 'A. Carter', with a long horizontal flourish extending to the right.

Andy Carter, Secretary