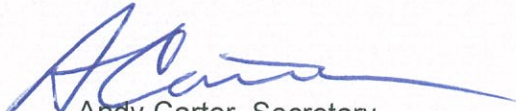


MWSD Board Meeting Minutes

June 21, 2022

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:07 pm.
 - b. Directors Sebastian, Wade, McKenzie and Carter were in attendance. Director Swanson was excused absent. Manager Warinner and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the June 7, 2022 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$28,148.25. Director Wade moved for approval of the payables. Director Carter seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None
- 5) Manager's report.
 - a. Manager Warinner presented the May 2022 District Report.
 - b. On June 8 at 3 PM, a trash pile at 31452 Pike View Drive was called in to Elk Creek Fire Department. Manager Warinner heard the 911 call on the scanner and went to the address with the current fire hydrant pressure records in case the fire department needed to use the hydrants in the area; the crew put out the fire with 2000 gallons water that they brought in the trucks. All personnel that dealt with the fire were exceptional, Thank You Elk Creek Fire Department! Manager Warinner then signed up for the Wildfire Prepared Property Assessment Application Form and is hoping to be contacted by Elk Creek Inter Canyon to assess the MWSD properties.
- 6) Attorney's report.
 - a. Personnel manual for Board review.
 - b. Employee job descriptions review.
 - c. Legal representation discussion.
- 7) Board Actions.
 - a. Director Carter moved to continue working with Attorney Jeffrey Erb as legal counsel at his new firm. Director Sebastian seconded and the motion passed.
 - b. Director McKenzie moved to adopt the new Personnel Manual that goes into effect on August 1, 2022. Director Wade seconded and the motion passed.
- 8) Other business.
 - a. Director Wade mentioned that some water bills are not being delivered in a timely manner by USPS. Also that one of the well house roof needs attention.
- 9) Documents signed.
 - a. June 7, 2022 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization Forms.
- 10) Director Wade moved to adjourn. Director Sebastian seconded and the meeting was adjourned at 8:40 pm.


Andy Carter, Secretary