

**MWSD Board Meeting Minutes**  
**December 5, 2023**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:03 pm.
  - b. Directors Sebastian, McKenzie, Swanson, Wade, and Carter were in attendance. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the November 21, 2023 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Wade presented payables of \$29,113.51. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.
- 4) Scheduled Guests.
  - a. None.
- 5) Manager's report.
  - a. Green & Associates has submitted the Agreement for the 2023/2024 Audit; The cost is \$8350, last year it was \$7800. See attached.
  - b. The certification of the November 7, 2023 ballot issues results is attached.
  - c. Attached for review is a Scope of Services for the Design Report that will be completed by AquaWorks.
- 6) Board Actions.
  - a. None.
- 7) Other business.
  - a. District Manager talked to Board that the district may need to look into an accounting firm or other subcontractors to assist the staff.
- 8) Documents signed.
  - a. November 21, 2023 meeting minutes.
  - b. Checks.
  - c. AP Authorization Form.
  - d. Payroll Authorization Forms.
  - e. 2023 Audit done in 2024 Agreement with Green & Associates.
- 9) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:20 pm.



Andy Carter, Secretary