

**MWSD Board Meeting Minutes**  
**December 20, 2023**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:00 pm.
  - b. Directors Carter, McKenzie, Sebastian, Swanson, and Wade were in attendance. Attorney Jeff Erb, District Manager Warinner and ORC Chambers were also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the December 5, 2023 meeting minutes. Director McKenzie seconded and the minutes were approved.
- 3) Scheduled Guests.
  - a. Adam Dann of Do About NE-thing Now LLC – did not attend.
- 4) Treasurer's report.
  - a. Director Wade presented payables of \$65,170.23, this includes the annual payments for SDA Property & Liability Insurance and Workman's Comp for 2024. Director Wade moved for approval of the payables. Director Sebastian seconded and the payables were approved.
- 5) Manager's Report.
  - a. Been completing tasks to close out 2023 and start 2024.
- 6) ORC Report
  - a. ORC Terry Chambers presented the November District Report.
  - b. Discussion regarding operators.
- 7) Attorney's Report.
  - a. Discussion of an amendment to the Contract for the Tank #1 Recoating Project.
  - b. Discussion regarding Rate increase & budget.
- 8) Other Business.
  - a. Staff payroll for 2024.
  - b. Acknowledgement of the operator's extra work hours.
- 9) Board Actions.
  - a. None
- 10) Documents signed.
  - a. December 5, 2023 meeting minutes.
  - b. Checks.
  - c. AP Authorization Form.
  - d. Payroll Authorization Forms.
- 11) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 9:32 pm.



Andy Carter, Secretary