

**MWSD Board Meeting Minutes**  
**November 17, 2020**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:04 pm.
  - b. Directors Carter, Wade, Sebastian were in attendance. Directors Swanson and McKenzie and Attorney Erb were excused absent. Manager Warinner was also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Carter moved to approve the November 3, 2020 meeting minutes. Director Sebastian seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Wade presented payables of \$66,449.41. Director Wade moved for approval of the payables. Director Carter seconded and the payables were approved.
- 4) Scheduled Guests.
  - a. None.
- 5) Manager's report.
  - a. Ms. Warinner presented and discussed the October District Report.
  - b. Ms. Warinner presented and discussed the October Budget Report.
  - c. Attached is an example of a past due request letter that was sent to 10 residents who have a continuous large arrears amount.
  - d. All 9 PRV vaults have been checked for 2020.
  - e. Velocity Contractors have been installing all of the equipment for the Filtration Project at the Water Treatment Plant for the last 2 weeks and will continue this week.
  - f. On November 4, 2020 Staal and Saylor & Sons did the dig on Florence Road where the possibility of a leak was detected; it turned into a major repair and since the water main leak was stopped, the water tank is filling and the wells are back to pumping the amounts to match the previous usage. Tank #1 is up to 20 feet deep-22 feet is full. Wells are being able to rest and produce water for longer periods. The repair did cause a 52 year old fire hydrant to fail that we had to replace on November 6; another unexpected maintenance.
  - g. Michael Pitsker interviewed for the operator position on November 16. Director Sebastian and Manager Warinner have information.
  - h. The annual year-end Augmentation Report and MMRC Report were submitted; the water year is November through October.
- 6) Attorney's report.
  - a. None.
- 7) Board Actions.
  - a. Director Sebastian moved to offer the operator position to Michael Pitsker as stated in the acceptance letter. Director Wade seconded and the motion passed.

Other business.

- a. None.
- 8) Documents signed.
    - a. November 3, 2020 meeting minutes.
    - b. Checks.
    - c. AP Authorization Form.
    - d. Payroll Authorization Forms.
  - 9) Director Wade moved to adjourn. Director Sebastian seconded and the meeting was adjourned at 9:34 pm.

Andy Carter, Secretary

