

## MWSD Board Meeting and Budget Meeting Minutes

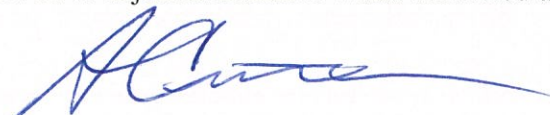
November 21, 2023

- 1) Call meeting to order and verify quorum.
    - a. Meeting called to order at 7:00 pm.
    - b. Directors Carter, Swanson, McKenzie, and Wade were in attendance. Attorney Glory Schmidt and ORC Chambers were also in attendance. Director Sebastian was excused absent.
  - 2) Approval of meeting minutes.
    - a. Director Carter moved to approve the November 7, 2023 meeting minutes. Director McKenzie seconded and the minutes were approved.
  - 3) Treasurer's report.
    - a. Director Wade presented payables of \$37,795.88. Director Wade moved for approval of the payables. Director Carter seconded and the payables were approved.
  - 4) Scheduled Guests
    - a. None.
  - 5) ORC Report
    - a. ORC Terry Chambers presented the October District Report.
    - b. ORC Chambers discussed that the district would benefit from having a locating tool; Board asked the ORC to get quotes for the Board to look at.
  - 6) Attorney's Report.
    - a. Attorney Schmidt discussed that both MWSD ballot measures failed.
  - 7) Other Business.
    - a. Director McKenzie discussed that goals need to be a part of the employee evaluations.
  - 8) Budget report and approval.
    - A. Legal Items
      - a. Results of Nov. 7, 2023 Election
    - B. 2024 Budget-Entered into executive session by Director Swanson at 7:41 pm. Director Wade seconded. Director Swanson ended executive session at 7:42 pm. Director McKenzie seconded.
      - a. Review 2024 Budget
      - b. Public Hearing on 2024 Budget
      - c. Resolution Adopting 2024 Budget, Appropriation of Funds, and Certification of Mill Levy
    - C. Administrative Items
      - a. 2024 Annual Administrative Resolution
    - D. Discussion regarding a 6.5/6.8% water and wastewater usage fee increase effective January 2024. The notice will be posted and a motion will need to be passed at the January 16, 2024 meeting.
    - E. Special Thanks to all and Attorney Schmidt for all the hard work on the 2024 Budget. Amazing job!!!
- 9) Board actions.
  - a. Director Swanson moved to Adopt the 2024 Budget. Director McKenzie seconded, and the motion passed.
  - b. Director Swanson moved to adopt the 2024 Budget, Appropriation of Funds. Director Wade seconded, and the motion passed.
  - c. Director Swanson moved to certify the mill levy. Director McKenzie seconded and the motion passed.

10) Documents signed.

- a. November 7, 2023 meeting minutes.
- b. Checks.
- c. AP Authorization Form.
- d. Payroll Authorization Forms.
- e. Resolution 2023-05 regarding budget.
- f. Mill Levy DLG form 70.
- g. 2024 Annual Administration Resolution 2024-01.

11) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:00 pm.



Andy Carter, Secretary