

MWSD Board Meeting Minutes
July 20, 2021

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:05 pm.
 - b. Directors Carter, Wade, Swanson, were in attendance and Director McKenzie attended by phone. Director Sebastian was excused absent. Attorney Erb and Manager Warinner were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Carter moved to approve the July 6, 2021 meeting minutes. Director Swanson seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$35,368.88. Director Wade moved for approval of the payables. Director McKenzie seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None
- 5) Manager's report.
 - a. Ms. Warinner presented and discussed the June 2021 District Report.
 - b. Discussion on job descriptions and procedures.
 - c. Warinner called Jefferson County Road and Bridge regarding a water wash out at the top of Braun Way, they called back to state that it is not county property and they are not opposed to someone else doing the repair.
 - d. All Third Quarter RADS kits were distributed as required.
 - e. July 2nd at 4:15 pm, a resident stopped by the office to report that water was running down Hood Road; Warinner checked Wellhouse 26-6 and discovered a leak at the curbstop. Pitsker shut off the water and the repair was completed by Staal and Sayler & Sons on July 12.
 - f. Velocity installed an additional check valve on the filtration system at the WTP to regulate turbidity levels on July 7.
 - g. Sayler and Sons did a service line and curbstop replacement at 30968 Witteman Road to stop a leak on July 14.
- 6) Attorney's Report.
 - a. None.
- 7) Board Actions.
 - a. Director Swanson moved to authorize Manager Warinner to offer Terry Chambers the ORC Water and Wastewater Position. Director McKenzie seconded and the motion passed.
- 8) Other business.
 - a. Fire hydrant flushing and flow testing will start on July 26, 27 and 28; door notices were posted 7/21.
- 7) Documents signed.
 - a. July 6, 2021 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Payroll Authorization Forms.
 - e. Quarterly forms.
- 8) Director Swanson moved to adjourn. Director Wade seconded and the meeting was adjourned at 9:13 pm.


Andy Carter, Secretary