

MWSD Board Meeting Minutes
February 21, 2017

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:01 pm.
 - b. Directors Carter, Kisner, and Wade were in attendance. Manager Ken Pfohl and Attorney Dave Lindholm were also in attendance. Director Beley was excused absent. Director Paris was excused absent.
- 2) Approval of meeting minutes.
 - a. Director Kisner moved to approve the February 7, 2017 meeting minutes. Director Carter seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Ken Pfohl presented payables of \$15,571.03. Director Wade moved for approval of the payables. Director Kisner seconded and the payables were approved.
- 4) Operations report.
 - a. The January WWTP DMR report has been sent to CDPHE. All parameters are within the limits and the graphs have been updated. The ammonia and hydraulic loading graphs are attached for the Director's information.
- 5) Manager's report.
 - a. Ken led a discussion of the introduction and job description sections of the Personnel Manual.
 - b. Ken demonstrated navigating through the new Document System.
- 6) Attorney's Report
 - a. Discussed outside water usage and augmentation water reserves.
- 7) Board actions.
 - a. Director Kisner moved to approve the introduction and job description sections of the Personnel Manual. Director Wade seconded and the motion passed.
- 8) Other business.
 - a. 2017 Rates and Fees schedule is attached for the Board's information.
- 9) Documents to be signed.
 - a. December 20, 2016 Board Meeting Minutes.
 - b. February 7, 2017 Board Meeting Minutes.
- 10) Director Kisner moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:29 pm.

Andy Carter
Secretary