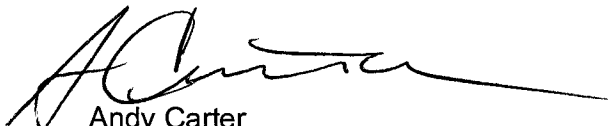


MWSD Board Meeting Minutes
January 7, 2020

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:03 pm.
 - b. Directors Swanson, Carter, Rons, and Wade were in attendance. Manager Warinner also attended. John Sebastian and Sue Krause attended with interest in the director position.
- 2) Approval of meeting minutes.
 - a. Director Swanson moved to approve the December 17, 2019 meeting minutes. Director Rons seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Wade presented payables of \$26,811.68. Director Wade moved for approval of the payables. Director Carter seconded and the payables were approved.
- 4) Manager's report.
 - a. The company that supported the district website has closed; Manager Warinner contacted the website company, Immense Impact, through a suggestion from the Rural Water Association and is in the process of transferring the data to restore our website. Attached is the notification of closure and the start-up invoice from Immense Impact for \$716.45.
 - b. We received the 2020 Rate Sheet from Seter and Vander Wall, informing us of an increase in fees for legal representation by Jeff Erb, please see attached.
 - c. The Adjustment List for billing the year of 2019 is attached for the Board's review.
 - d. W2 Forms were distributed to the Board and Staff for 2019.
 - e. Menu ideas are enclosed for suggestions for the employee appreciation dinner.
- 5) Board actions.
 - a. Director Swanson moved to nominate John Sebastian to fill the vacant board position. Director Rons seconded and the motion passed. Mr. Sebastian will take the Oath of Office and the Certificate of Nomination will be signed at the January 21, 2020 meeting.
- 6) Other business.
 - a. Sue Krause asked questions regarding billing and district facts.
- 7) Documents signed.
 - a. December 17, 2019 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Fourth Quarter reports 941 & 940.
- 8) Director Carter moved to adjourn. Director Rons seconded and the meeting was adjourned at 8:19 pm.


Andy Carter
Secretary