

MWSD Board Meeting Minutes

July 5, 2016

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:14pm.
 - b. Directors Beley, Carter, Kisner, Pfohl and Paris were in attendance. Attorney Lindholm and Launa Rae Warinner were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Beley moved to approve the June 21, 2016 meeting minutes, Director Paris seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Paris presented payables of \$26,217.80 for July 1st through July 15th. Director Pfohl moved for approval of the payables. Director Beley seconded and the payables were approved.
- 4) Operations report.
 - a. Attached is some information from the State of Colorado Design Criteria manual that addresses whether an engineer would be necessary for the pond project.
 - b. The May DMR graphs are attached for the Directors information.
 - c. The WTP flows are down from 25 gpm to 14 gpm, research is being done by the operators.
 - d. Cummins Rocky Mountain generator service has submitted a maintenance agreement to do the yearly maintenance required for the WWTP Generator. If the Board approves of this bid which is very comparable to the past generator company we used that is no longer in business in our area and both the generators are Cummins brand, there are 2 original Agreements available for signature. Director Beley moved for approval of the Agreement. Director Kisner seconded and the motion was passed. The Agreement for the WTP Generator maintenance is also included for the Boards information; we will not need to sign this Agreement until the WTP Generator Project is completed.
 - e. WWTP warranty repairs continue with C&E Electric checking the solenoid valves wiring last week; this was completed and wiring is okay.
 - f. The Asphalt patch was completed by Saylor & Sons on 6/21/2016.
 - g. The District employees have been unable to hire a temporary utility worker. We have received an estimate for landscaping around the WWTP and office building from Miller-Williams Home Services. The estimate is attached for the Boards approval. Director Pfohl moved to accept this bid. Director Paris seconded and the motion passed.
- 5) Attorney's report.
 - a. Dave reported on the status of the Jefferson County land transfer request.
 - b. Mr. Lindholm's response to the Colorado Department of Local Affairs regarding the 2016 Statutory Property Tax Revenue Limitation has been submitted and is attached for your information.
 - c. Mr. Lindholm also presented a draft of a proposed agreement of services between KAP Management and MWSD for consideration.
- 6) Capital projects report.
 - a. Update on which budgetary estimates have been received: Excell Pump Services for the PRV rebuild at Pikeview/KVD.
- 7) District report and Board actions.
 - a. The district must submit a Financial Assurance Warranty and report for our Colorado Radioactive Materials License by June 30 of each year. The report is attached.
- 8) Other business.
 - a. RVS Mosiacs (the billing program) has sent the yearly update and Launa Rae has installed.

- b. Guest Michael Boles presented plans to improve Lots 33 and 35, Filing 5, with new home construction and water and sewer improvements for board consideration.
 - c. Director Ken Pfohl has submitted his resignation effective as of 7/6/2016. After 26 years of service to the district, the Board and staff would like to acknowledge Mr. Pfohl's extremely valuable contribution.
- 9) Adjournment.
- a. The meeting was adjourned at 9:41pm. Director Beley moved and Director Paris seconded and the motion passed.

Special Thanks to Ken Pfohl for all the years of dedication and service to the district and the Board.

Andy Carter
Secretary