

## MWSD Board Meeting Minutes

July 19, 2016

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:01pm.
  - b. Directors Carter, Kisner, Paris and Beley were in attendance. Office Manager, Launa Rae Warinner also attended. Attorney Dave Lindholm attended by phone.
- 2) Approval of meeting minutes.
  - a. Director Beley moved to approve the July 5, 2016 Special meeting minutes, Director Kisner seconded and the minutes were approved.
  - b. Director Kisner moved to approve the July 5, 2016 meeting minutes, Director Beley seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Paris presented payables of \$18,952.27 for July 15 through July 29. Director Beley moved for approval of the payables. Director Carter seconded and the payables were approved.
  - b. The Audit for 2015 was completed and submitted by Green & Associates.
- 4) Special Guest.
  - a. Ken Pfohl attended for KAP Management LLC and did a presentation and submitted a Project Plan. A draft Agreement for Professional Services with MWSD and KAP Management LLC was discussed and the Project Plan will be attached. Launa Rae Warinner submitted reasons why KAP Management would be an asset to the District.
  - b. Director Kisner moved to approve the KAP Management Agreement, Director Carter seconded and the Agreement was approved with a start date of July 20, 2016.
  - c. Brian and Ann Fick, owners of the property where the Augmentation pond is located attended to inquire if they could do fire mitigation around the pond, the Board supports fire mitigation.
  - d. Bob Wade also attended to possibly consider the available Board position.
- 5) Operations report.
  - a. WWTP warranty repairs continue; the Headers for SBR1 will be checked in the last week of July 2016.
  - b. A driveway located at Braun Way and Baca Road has surface water. The Board would like Don and John to check and monitor.
- 6) Capital Projects report.
  - a. The research that was being done to investigate if an engineer is needed for the Augmentation Pond Project has been confirmed by Jeremy Franz, a State Engineer with Colorado Division of Water Resources; we do not need an engineer as long as we do not change the capacity or dimensions of the area.
  - b. The employees have requested budgetary estimates for the slider gate-2 companies will submit bids next week; PRV repair-Excell Pump Services has submitted; I&I Project-VSR has given an estimate for 1/3<sup>rd</sup> of the district cleaning and TV; C&E Power has supplied us with the electrical necessities and approximate prices for the old Generator to be brought up to current standards or to install a new Generator for this project; Treatment Tech will not just do license coverage to replace an ORC-there is too much risk; we are still getting information from the companies who presented for the Smart Meters project.
  - c. The Board would like an inquiry on an estimate for the pond project from Sayler & Sons.
- 7) District report and Board actions.
  - a. The Financial Assurance Warranty for the District's Radioactive Materials License was submitted to the Board at the July 5, 2016 meeting, there was a question about the need to adjust the warranty amount for inflation; attached is the Code of Colorado Regulations, Section 3.9.5.6 for the Board's answer.

- b. If any Board Members would like to occupy the office of the Board President, it is suggested that they inform the other members for consideration.
- 8) Other business.
- a. Sean Paris, Theresa Miers, and MWSD received information that the Department of Labor has reviewed the records and will have the claim reviewed by the Hearing Officer again with the Examiner's opinion. Sean Paris attended to explain his interpretation of this report.
  - b. The Board needs to have a discussion about contractors that are approved to work in the district.
  - c. Director Paris is looking into costs and feasibility of unemployment insurance for the district.
  - d. Attorney Lindholm will attend the second meeting in August.  
Note: Director Kisner excused himself from the meeting at 8:37pm.
- 9) Adjournment.
- a. The meeting was adjourned at 9:02pm. Director Beley moved and Director Carter seconded and the motion passed.

Andy Carter  
Secretary