

MWSD Board Meeting Minutes

June 21, 2016

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:00pm.
 - b. Directors Carter, Kisner, Paris and Pfohl were in attendance. Director Beley was excused absent.
- 2) Approval of meeting minutes.
 - a. Director Kisner moved to approve the June 7, 2016 meeting minutes; Director Paris seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Paris presented payables of \$14,640.49 for June 16 through June 30. Director Pfohl moved for approval of the payables. Director Kisner seconded and the payables were approved.
- 4) Operations report.
 - a. WWTP warranty repairs continue; please see attached correspondence between John and Adam Sommers.
 - b. The well static levels were taken for June 2016; see attached chart.
- 5) Capital Projects report.
 - a. Research is being done by John and Launa Rae to investigate if an engineer is needed for the Augmentation Pond Project. Both contracts with Vista Engineering are supplied in the Special Signatures file if the Board chooses to sign them. The contractors would like to have engineered plans before submitting detailed bids.
 - b. The employees have requested bids for the slider gate, PRV repair, I&I Project, and the Generator project and a cost estimate from Treatment Tech just for license coverage; we are waiting for these estimates to come in.
 - c. Director Kisner proposed that we have a pilot program for the smart meters so we can see firsthand if they work for our application.
- 6) District report and Board actions.
 - a. The 2016 Eligibility Surveys are attached for the Board's review; please let the district staff know if they can be submitted as is or if changes need to be done. The reports have to be sent to CDPHE before July 30, 2016. Director Pfohl motioned to submit the 2017 water and wastewater eligibility surveys with no changes marked and moved for approval of the survey. Director Paris seconded and the motion was passed.
 - b. The Consumer Confidence Report will be sent with the bills on June 29, 2016.
 - c. Mr. David Green, CPA, has sent his representation letter for the audit for 2015; there are 2 original contracts that need a signature to accept. Director Kisner moved for approval of the letter. Director Paris seconded and the motion was passed.
 - d. Please review the Resolution submitted by David Lindholm at the June 7 meeting; does the Board want to accept this language to be in the Rules and Regulations. This draft Resolution no. 16- is being tabled for more information.
 - e. The options for managing the District were tabled at the June 7, 2016 meeting. A current 2016 SDA/MSEC Public Employers Compensation Survey was emailed to the Board to assist with some of the issues that were discussed.
 - f. The Division of Local Government sent a notice regarding 2016 Statutory Property Tax Revenue Limitation. The Board proposed to have David Lindholm respond.
- 7) Other business.
 - a. Sean Paris has submitted the Employer's Brief on Ms. Miers unemployment compensation case and the District has received confirmation that the Department of Labor got it and will review all records.

- b. Mr. Steve Cohen, manager of Kings Valley Marketplace, requested to speak to the Board tonight regarding information on the activity at the Marketplace and number of showers for an exercise business.
 - c. Launa Rae Warinner would like to take vacation time 9/12/16 through 9/16/16. Vacation time was approved by the Board.
 - d. Don Staal would like to take vacation time 7/11/16 through 7/19/16. Vacation time was approved by the Board.
 - e. John McWilliams would like to take time off 9/23/16 through 9/27/16. Time off was excepted by the Board.
 - f. Reminder: The meeting on July 5, 2016 will start at 5:30 PM for 3 presentations on the Smart Meters.
- 8) Adjournment.
- a. The meeting was adjourned at 9:07pm. Director Kisner moved and Director Pfohl seconded and the motion passed.

Andy Carter
Secretary