

## **MWSD Board Meeting Minutes**

**May 17, 2016**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:05pm.
  - b. Directors Beley, Carter, Kisner, Paris and Pfohl were in attendance.
- 2) Approval of meeting minutes.
  - a. Director Beley moved to approve the May 3, 2016 meeting minutes, Director Paris seconded and the minutes were approved.
  - b. Director Pfohl moved to approve the May 7, 2016 meeting minutes, Director Paris seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Paris presented payables of \$26,195.90 for May 17 through May 31. Director Pfohl moved for approval of the payables. Director Paris seconded and the payables were approved.
- 4) Capital projects report.
  - a. Director Pfohl reported that Don Staal is getting bids for the WTP Generator project.
  - b. Director Pfohl reported that John McWilliams is getting bids for the Retention Pond Repair project.
  - c. The Board discussed action items for the Smart Water Meter project.
    - i. Launa Rae Warinner and Dave Lindholm are preparing the notice that needs to be published. This should be ready for Board action at the June 7<sup>th</sup> meeting.
    - ii. Director Pfohl proposed changing the Rules & Regulations so that the water meters belong to the District. The Board members and Dave Lindholm are reviewing this proposal. A Board decision should be made at the June 7<sup>th</sup> meeting.
    - iii. The Directors discussed having the prospective vendors attend a Board meeting to present their proposals. Director Pfohl moved to invite the three vendors that have submitted bids to attend the July 5th meeting. Director Paris seconded and the motion passed.
- 5) District report and Board actions.
  - a. Director Pfohl reported that the District staff is working on a response to the CDPHE request for additional information related to the unauthorized wastewater plant discharges on February 22, 2015 and May 15, 2015. The District's response is due May 27, 2016. Note: this will need to be emailed to the Board beforehand.
  - b. Director Pfohl presented alternate plans for managing the District at the May 3<sup>rd</sup> meeting. The Board discussed these alternatives and agreed to the following action items.
    - i. Director Paris will contact SDA to see if they have data on Superintendent compensation. Finding will be emailed to the Directors by May 30<sup>th</sup>.
    - ii. Director Pfohl will prepare an outline of proposed duties and responsibilities of a General Manager. This will be emailed to the Directors by May 30<sup>th</sup>.
    - iii. Director Pfohl will review his notes from last year's discussion with a third party company that could provide turnkey operations. He will prepare a high level summary report and email it to the Directors by May 30<sup>th</sup>.
    - iv. Launa Rae Warinner will attend the June 7<sup>th</sup> Board meeting to provide staff opinions and recommendations on the alternatives.
    - v. Director Pfohl will contact Dave Lindholm and ask him to prepare a list of pros, cons and concerns and email it to the Directors by May 30<sup>th</sup>.
    - vi. The Board should be prepared to select an alternative at the June 7<sup>th</sup> Board meeting.

- 6) Other business.
  - a. Director Pfohl reported that Sean Paris has submitted the appeal request on Ms. Miers unemployment compensation case.
  - b. Director Pfohl reported that he will be out of town from June 6<sup>th</sup> through June 20<sup>th</sup>. He will not attend the June 7<sup>th</sup> Board Meeting.
- 7) Adjournment.
  - a. The meeting was adjourned at 8:37pm. Director Pfohl moved and Director Kisner seconded and the motion passed.

Andy Carter

Secretary