

## MWSD Board Meeting Minutes

April 19, 2016

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:03pm.
  - b. Directors Beley, Carter, Kisner, Paris and Pfohl were in attendance.
- 2) Approval of April 5, 2016 meeting minutes.
  - a. Director Beley moved, Director Kisner seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Approval of payments. Director Paris presented payables of \$14,082.61 for April 16th through 31st. Director Pfohl moved for approval of the payables. Director Beley seconded and the payables were approved.
  - b. The Profit & Loss Budget vs Actual form and the monthly accounts receivables are attached for the Board's review.
- 4) Operations report.
  - a. Water System
    - i. Steven Brown is scheduled to be here to review the Thorium reference, the monthly worksheets, and calculations at the WTP on April 21.
  - b. Wastewater System
    - i. Adam Sommers sent an email to provide updates on items that need to be addressed to correct equipment warranty issues at the WWTP. John answered Adam back with details that are needed to be followed so that John and Don can continue to be sure there is not any failure to the plant's operation. Please see attached emails.
    - ii. An operations meeting is being conducted the last Monday of the month before the next Board meeting; the Board members that should attend will be reminded with an email.
    - iii. Columbia Sanitary is not able to handle our sludge removal at this time, Veris Environmental and other hauling companies did not show interest in working with our district. The plant was at a crisis time when McDonald Farms agreed to haul 18,000 gallons out before they even approved the District's credit, they have their own plant to process the waste properly, they are a large company so they are easily available, and they are the most reasonably priced. John believes they are our best option for future hauling.
    - iv. The flows at the WWTP are increasing by at least 50% and are expected to get higher due to the water run-off. The recent snow storms have caused delays on the operators being able to conduct ordinary and daily operations since the added work load for snow removal at numerous locations like the WWTP, office, WTP and all well sites.
  - c. John has been able to get a bid from Ambiente H2O for a Davitt crane for \$900. Moving the existing crane to different locations as needed creates a logistic as well as a safety issue. The normal price for this crane is \$6,000, so with the Board's approval we would like to purchase this one at such a good price.
  - d. Director Pfohl moved to table until more information is available.
- 5) District report and Board actions.
  - a. Three cleaning companies have put in bids to clean our office twice a month. Please see the attached paperwork for prices. We need the Board to select one to start cleaning in May 2016.
  - b. Director Beley moved to hire Tracy Boehning, Director Pfohl seconded and the motion was approved.

- c. Attached is the Notice of Unemployment Appeal for the 2<sup>nd</sup> hearing on April 19, 2016 at 1:00 PM received from the Colorado Dept. of Labor and Employment regarding Terry Miers.
  - d. Director Pfohl moved to hold on pursuing legal action with the DA, pending outcome of Unemployment Appeal; Director Paris seconded and the motion was approved.
- 6) Other business.
- a. The district received a capital credit check for \$2,273.00 and a check for \$2,466.45 which was a rebate earned for the contract to install the larger meter from IREA.
  - b. Special thanks to Launa Rae and Lisa Paris for their due diligence with this matter.
  - c. Launa Rae has updated the phone plan for the Sprint radios used by the employees; this will give us unlimited service and will save the district approximately \$600 per year.
- 7) Adjournment.
- a. The meeting was adjourned at 9:02pm; Director Carter moved, Director Pfohl seconded and the motion was approved.

Andy Carter  
Secretary