

MWSD Board Meeting Minutes
February 16, 2016

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:02 pm.
 - b. Directors Beley, Carter, Kisner and Pfohl were in attendance. Director Paris was absent.
 - c. Attorney Lindholm in attendance by phone.
- 2) Approval of February 2, 2016 meeting minutes.
 - a. Director Beley moved, Director Pfohl seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Approval of payments. Director Pfohl presented payables of \$13,707.43 for February 16th through 29th. Director Pfohl moved for approval of the payables. Director Beley seconded and the payables were approved.
 - b. A new document is attached to inform the Board of accounts receivables; this form will be submitted at each 2nd meeting of the month.
- 4) Operations report.
 - a. Water System
 - i. Director Kisner spoke with Don Staal about the day to day operations of the District. The system is running smoothly.
 - b. Wastewater System
 - i. John is working with Columbia Sanitary to confirm that the annual Biosolids report that is due by February 19, 2016 will be submitted.
- 5) Attorney's report.
 - a. Attached is a letter sent by Mr. Lindholm to Jefferson County Planning and Zoning regarding continuing actions to vacate Parcel G.
- 6) District report and Board actions.
 - a. Launa Rae continues required training to be the Designated Election Official (DEO). The "Call for Nominations" was published in the High Timber Times on February 10. Please see attached proof of publication.
- 7) Other business.
 - a. Rules and Regulations are being worked on by Director Beley while Launa Rae takes classes for the upcoming elections.
- 8) Adjournment.
 - a. The meeting was adjourned at 7:26 pm; Director Carter moved, Director Pfohl seconded and the motion was approved.

Andy Carter
Secretary