

**MWSD Board Meeting Minutes**  
**October 4, 2016**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 7:00pm.
  - b. Directors Beley, Carter, Kisner, Paris, and Wade were in attendance. Manager Ken Pfohl and Attorney Dave Lindholm were also in attendance.
- 2) Approval of meeting minutes.
  - a. Director Beley moved to approve the September 20, 2016 meeting minutes. Director Paris seconded and the minutes were approved.
- 3) Treasurer's report.
  - a. Director Paris presented payables of \$6,708.17 for October 5th through October 18<sup>th</sup>. Director Kisner moved for approval of the payables. Director Beley seconded and the payables were approved.
- 4) Operations report.
  - a. The annual preventative maintenance of the WWTP generator was completed on September 26<sup>th</sup>. All checks were good.
  - b. One of the effluent pumps at the WWTP only processes half of the flow that the other one handles. This is a potential warranty issue that Glacier and Fluidyne are aware of. We need to determine if the pump is faulty or if there is a piping problem. Ambient will switch the pumps to see if the problem follows the pump or stays with the piping. This was scheduled for September 27<sup>th</sup> but Ambient did not show up. It will be rescheduled.
  - c. Trevor Staal and Bob Clodfelter from Treatment Technology met with John on September 22<sup>nd</sup> to tour the District and begin Trevor's training. Trevor began covering the operator's tasks on Saturday October 1<sup>st</sup>.
  - d. The September uranium process tests show no bleed through to the 3<sup>rd</sup> canisters. We are still working on getting updated quotes from WRT; David Jones of WRT believes the district will have the proposals for the October 18 meeting.
  - e. John has sent the August WWTP DMR report To CDPHE. All parameters are within the limits and the graphs have been updated. The report is attached for the Director's information.
- 5) Manager's report.
  - a. Bill Mueller has done an excellent job reading the meters.
  - b. Ken and Launa Rae met with David Recker of Foothills Computer Service on September 26<sup>th</sup>. The Project Authorization and contracts are ready for Board discussion and action.
  - c. Ken contacted John Leary of Excell Pump Services to schedule the PRV project. It is scheduled for the first week of November.
  - d. Ken contacted Randy Walz of Colorado Electric & Power Systems to get the storage tank generator project started. The proposal with the Director's signatures has been mailed to Randy so he can order the generator and other parts.
  - e. Ken contacted Steve Sayler to update the Jeep road repair project. The revised Project Authorization and Sayler bid are ready for Board discussion and action.
  - f. Ken has contacted Shane Holland to get a bid on the augmentation pond, but Shane has not had time to visit the site yet. Ken will also contact Bill Blatchley to get a recommendation of pond contractors.
  - g. The District received the final order from the Industrial Claim Appeal Office. The hearing officer's decision has been upheld. A suggestion from Sean Paris is attached regarding the estimated cost of continuing with an appeal to the Colorado Court of Appeals.
  - h. Ken presented job descriptions for the Directors to review. He suggests scheduling discussion and action at the November 1<sup>st</sup> Board Meeting.
  - i. Ken presented the Operating Plan that is required by CDPHE. John has signed it. It is ready for Board discussion and action. Board to review and decide at 10/18/16 meeting.
  - j. The job offer letter to Bill Mueller and the operator servicer's letter to Treatment Technology are attached for the Director's information.

- k. We have received the renewal paperwork for the Property & Liability insurance. The acceptance letter is ready for Board discussion and action. Ken is updating the inventory list.
  - l. Ken reported that we received the revised contract from 4-G Security for the gate project without the down payment requirement. It is ready for Board discussion and action.
- 6) Attorney's Report
- a. Outside watering discussion and the potential cost to the district.
- 7) Board actions.
- a. Director Beley moved to approve the 2016 Computer Project Authorization Form and sign the Foothills Computer Services proposal and Mike Rojic's bid on the SCADA computer. Director Carter seconded and the motion passed.
  - b. Director Paris moved to sign the revised Jeep Road Project Authorization Form and the revised Saylor proposal. Director Kisner seconded and the motion passed.
  - c. The Property & Liability Insurance renewal was tabled till 10/18/16.
  - d. Director Kisner moved to sign the 4-G Security contract for the gate project. Director Carter seconded and the motion passed.
  - e. Resolution 16-05 regarding water meter ownership revision to the Rules and Regulations is included for signature since it was approved and passed at the 9/20/2016 meeting.
- 8) Adjournment.
- a. Director Kisner moved to adjourn at 8:46pm. Director Wade seconded and the motion was passed.

Andy Carter  
Secretary