

**MWSD Board Meeting Minutes**  
**November 7, 2017**

- 1) Call meeting to order and verify quorum.
  - a. Meeting called to order at 6:59 PM.
  - b. Directors Beley, Carter, Kisner, Swanson, and Wade were in attendance. Manager Ken Pfohl and Attorney Dave Lindholm, by phone, were also in attendance. Resident Russ Settle attended as a scheduled guest.
- 2) Approval of meeting minutes.
  - a. Director Kisner moved to approve the October 17, 2017 meeting minutes. Director Swanson seconded and the minutes were approved.
- 3) Scheduled Guests
  - a. Mr. Russ Settle attended the meeting to inform the Board of his belief that smart water meters pose a health risk, that he does not want a smart water meter installed in his home and that he would like the Board to place the smart water meter project on hold until the health concerns have been fully investigated and all District residents have been informed of the potential health risks.
  - b. Board members, the District's attorney and the District's contracted manager responded to Mr. Settle's concern and request. They informed Mr. Settle that 1) the Board had conducted extensive due diligence on all issues related to smart water meters prior to authorizing this project in 2016; 2) the Federal Communications Commission (FCC) regulates devices, such as smart water meters, that emit microwave radiation and has established standards for these devices based on their review of scientific studies; 3) that the Badger meter meets these standards; and 4) that the justification for the smart water meter project includes obsolescence of manual meter components, elimination of safety risks associated with manual meter reading, and reduced meter reading and bill preparation costs.
  - c. The Board committed to evaluate if and under what conditions they would allow Mr. Settles to continue using the old manual meter.
- 4) Treasurer's report.
  - a. Director Kisner presented payables of \$121,143.33. Director Kisner moved for approval of the payables. Director Beley seconded and the payables were approved.
- 5) Manager's report.
  - a. Mr. Pfohl presented the September and October Operations Reports.
  - b. Mr. Pfohl presented the October Administration Reports.
  - c. Mr. Pfohl presented the October Capital and Expense Project Status Report.
  - d. Mr. Pfohl presented the September Budget Report.
  - e. Mr. Pfohl reported that approximately 60 new water meters have been installed, but additional installations will resume next week since National Meter has a new installer. When installations resume we should send a second notice to homeowners that have not set an appointment yet. A draft second notice is ready for Board approval.
  - f. Mr. Pfohl presented revision D of the 2017 Project Plan and the WTP Uranium Canister project authorization. Both need Board approval.
  - g. Mr. Pfohl reported that Debbie Schmiedbauer has accepted the part-time Customer Service Representative position. A development and performance plan for the 6-month probationary period has been developed and discussed.
  - h. Mr. Pfohl reported that based on advice from Mr. Lindholm he notified Mr. Wilkerson that the District could only grant jeep trail access from Braun Way to Lot 19 over the property owned by the District. The District cannot grant access over the easement property. Mr. Wilkerson indicated he will pursue easements from Tract B and Track C and then get back in touch with the District.

- 6) Attorney's Report
  - a. Mr. Lindholm reported that the request to amend the Augmentation Plan has been submitted to the water court.
  - b. Mr. Lindholm reported that he has literature on a new water level control device for reservoirs that the District should consider as part of the augmentation pond dam repair project. He will forward this information to Mr. Pfohl for distribution to the Directors.
  
- 7) Board actions.
  - a. Director Beley moved to approve the water meter installation second notice. Director Wade seconded and the motion passed.
  - b. Director Wade moved to approve the WTP Uranium Canister project authorization and revision D of the 2017 Project Plan. Director Carter seconded and the motion passed.
  - c. Director Beley moved to approve the final project authorization forms for the document system support and jeep road projects. Director Kisner seconded and the motion passed.
  - d. The Directors discussed Mr. Russ Settle's request to place the smart meter project on hold. Based on the facts discussed in the Scheduled Guest section of these minutes Director Beley moved to continue with the Badger meter project. Director Swanson seconded and the motion passed.
  - e. The Directors also discussed Mr. Settle's request to be allowed to continue using the manual meter. Based on a suggestion from Mr. Lindholm the Board agreed that unless Mr. Pfohl finds any prohibition in the Rules & Regulations, Mr. Settle be informed that the water meter does not need to be installed within his home. If he chooses he may, at his expense, construct an outside water meter pit.
  - f. The Directors discussed the conditions under which they would grant Mr. Settle an extension in the time period for the smart meter installation. This extension would be required if Mr. Settle decided to construct a water meter pit due to the District's winter time restriction on service line construction. A decision was not made. Mr. Pfohl was instructed to investigate the potential costs of a delay and report at the next meeting.
  
- 8) Other business.
  - a. Director Kisner suggested that the District purchase a "conference call" phone to improve communication with anyone that attends the meeting by phone. The other Directors agreed and authorize Launa Rae to make this purchase.
  - b. The Directors request that Launa Rae investigate the accommodations, costs and availability for the annual dinner at Simms Steak House the 2<sup>nd</sup> or 3<sup>rd</sup> weekend in January.
  
- 9) Documents signed.
  - a. October 17, 2017 Meeting Minutes.
  - b. Checks.
  - c. Meter installation 2<sup>nd</sup> notice.
  - d. 2017 Project Plan – Revision D.
  - e. WTP Uranium Canisters Project Authorization.
  - f. Documentation System Support Project – Final.
  - g. Jeep Road Repair Project – Final.
  - h. Lien Release forms for 2013 and 2014 to clean up recorded documents.
  - i. Annual Colorado SDA Property & Liability Coverage Form.
  
- 10) Director Swanson moved to adjourn. Director Kisner seconded and the meeting was adjourned at 8:45 PM.



Andy Carter  
Secretary