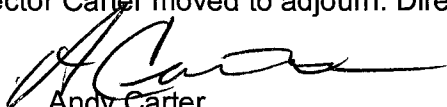


MWSD Board Meeting Minutes
October 16, 2018

- 1) Call meeting to order and verify quorum.
 - a. Meeting called to order at 7:01 pm.
 - b. Directors Beley, Carter, Swanson, and Wade were in attendance. Director Kisner was excused absent. Manager Pfohl, Office Manager Warinner and Attorney Erb were also in attendance.
- 2) Approval of meeting minutes.
 - a. Director Beley moved to approve the October 2, 2018 meeting minutes. Director Swanson seconded and the minutes were approved.
- 3) Treasurer's report.
 - a. Director Swanson presented payables of \$6,650.83. Director Swanson moved for approval of the payables. Director Wade seconded and the payables were approved.
- 4) Scheduled Guests.
 - a. None.
- 5) Manager's report.
 - a. Ms. Warinner presented and discussed the September District Report.
 - b. Ms. Warinner presented and discussed the September Project Status Report.
 - c. Mr. Pfohl and Ms. Warinner are working on the 2019 budget proposal.
 - d. Ms. Warinner presented and discussed the posted Notice of Potential Increase in Rates form and the updated Rates and Charges Sheet with the rate fee increase for 2019. Information on other District's tap fees is attached for the Boards review and discussion on any other changes to the charges is suggested. After review, the Board decided to continue current miscellaneous charges.
 - e. Mr. Pfohl presented wording found in the Rules and Regulations and Fire Hydrant Operating Plan to inform the Board of current District policies to address the Elk Creek Fire Department's request for clarification. Manager Pfohl will draft a letter to Elk Creek Fire Department.
 - f. Mr. Pfohl presented and discussed the September budget.
- 6) Attorney's Report
 - a. Mr. Erb participated in discussions regarding certification of delinquent forms and hydrant use.
- 7) Board actions.
 - a. After discussion regarding possible County Certification of Liens, Director Swanson moved to approve Resolution 18-03. Director Beley seconded and the motion passed.
- 8) Other business.
 - a. Manager Pfohl proposes that personnel management needs to be discussed; this item will be added to the November 6 meeting agenda.
- 9) Documents signed.
 - a. October 2, 2018 meeting minutes.
 - b. Checks.
 - c. AP Authorization Form.
 - d. Resolution 18-03, Authorizing the Certification of Delinquent Accounts.
 - e. 3rd Quarter Reports.
- 10) Director Carter moved to adjourn. Director Wade seconded and the meeting was adjourned at 8:10 pm.


Andy Carter
Secretary